

14. Resources - Registration Service - Review of Charges 2018/19

Ref.	Service Area	Legal position on charging	Charging Objectives of Service	Type of charge	2017/18		2018/19		% increase in fees or charges	Additional information and/or Reason for Change	VAT Class	
					Effective Date	Rate	Effective Date	Proposed Rate				
CEO4-4	Registration Service	D	To raise revenue to cover the costs of the registration service	To licence approved premises for a three-year period	01/04/2016	£2,050.00	01/04/2018	£2,090.00	2.0%	Government reviewing licencing fees nationally as part of a 'reducing burdens to businesses' Oxfordshire already one of the most expensive.	NB	
		SA	To raise revenue to cover the costs of the registration service	Non Refundable Booking Fee for Statutory Civil Marriage and Civil Partnership bookings at a Register Office	01/09/2015	£46.00	01/09/2015	£46.00	0.0%		NB	
		D		Non Refundable Booking Fee for all other statutory ceremonies such as those undertaken at an Approved Venue	01/09/2015	£50.00	01/04/2018	£100.00	100.0%		NB	
			To cover a proportion of the costs	Marriage & Civil partnership fees at former Register Office Marriage rooms Monday - Friday and Saturday between 9.15am and 12 noon.								
		D		Abingdon- Roysse Court (Mon -Fri)	01/04/2017	£260.00	01/04/2018	£275.00	5.8%		NB	
		D		Banbury Bodicote House	01/04/2017	£260.00	01/04/2018	£275.00	5.8%		NB	
		D		Bicester - Garth Park	01/04/2017	£260.00	01/04/2018	£275.00	5.8%		NB	
		D		Didcot - Broadway Room	01/04/2017	£260.00	01/04/2018	£275.00	5.8%		NB	
		D		Henley - Regatta Court	01/04/2017	£260.00	01/04/2018	£275.00	5.8%		NB	
				Oxford - Tidmarsh Lane								
		SA		RO Wed- Tues		£50.00		£50.00	0.0%		NB	
		D		Dexter Room Tues-Fre	01/04/2017	£260.00	01/04/2018	£275.00	5.8%		NB	
		D		Dexter Room Sat AM	01/04/2017	£260.00	01/04/2018	£275.00	5.8%		NB	
		D		Wheatley - Shotover Room	01/04/2017	£260.00	01/04/2018	£275.00	5.8%		NB	
		D		Witney - Windrush Rooms	01/04/2017	£260.00	01/04/2018	£275.00	5.8%		NB	
		D		Total for all district Offices	01/04/2017	£260.00	01/04/2018	£275.00	5.8%		NB	
		D		Total for all district Offices (Sat pm)	01/04/2017	£520.00	01/04/2018	£545.00	4.8%		NB	
		D		Total for all district Offices (Sun and BH)	01/04/2017	£595.00	01/04/2018	£610.00	2.5%		NB	
		SA		Attending chapel	01/04/2017	£90.00	01/04/2017	£90.00	0.0%		NB	
				To raise revenue to cover the costs of the Registration Service	Marriages at Approved Venues (9.00am to 5.30pm)							
		D			Monday - Thursday	01/04/2017	£475.00	01/04/2018	£495.00		4.2%	NB
		D			Friday & Saturday	01/04/2017	£520.00	01/04/2018	£545.00		4.8%	NB
D			Sunday & Bank Holiday	01/04/2017	£595.00	01/04/2018	£610.00	2.5%	NB			
		To raise revenue to cover the costs of the Registration Service	Marriages at Approved Venues (6.00pm to 8.30pm)									
D			Monday - Thursday	01/04/2017	£550.00	01/04/2018	£560.00	1.8%	NB			
D			Friday & Saturday	01/04/2017	£550.00	01/04/2018	£560.00	1.8%	NB			
D			Sunday & Bank Holiday	01/04/2017	£650.00	01/04/2018	£660.00	1.5%	NB			

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CEO4-4	Registration Service Continued		To raise revenue to cover the costs of the Registration Service	Marriages at Approved Venues (on or after 9pm)								
		D		Monday - Thursday	01/04/2017	£700.00	01/04/2017	£700.00	0.0%		NB	
		D		Friday & Saturday	01/04/2017	£700.00	01/04/2017	£700.00	0.0%		NB	
		D		Sunday & Bank Holiday	01/04/2017	£720.00	01/04/2017	£720.00	0.0%		NB	
		SA		Conversion of a Civil Partnership into Marriage	10/12/2015	£45.00		£45.00	0.0%		NB	
		SA		Two stage procedure on other premises - completing the declaration	10/12/2015	£27.00		£27.00	0.0%		NB	
		SA		Two stage procedure on other premises -signing the declaration in a religious registered for marriage of same sex couples	10/12/2015	£91.00		£91.00	0.0%		NB	
		D		Non Refundable Booking Fee for all non statutory civil ceremonies			01/04/2018	£100.00	100.0%		SR	
			To raise revenue to cover the costs of the Registration Service	Other Civil Ceremonies (Naming Ceremonies, Renewal of Vows) at Registration Offices								
		D		Monday - Friday	01/04/2017	£265.00	01/04/2018	£275.00	3.8%		SR	
		D		Saturday	01/04/2017	£285.00	01/04/2018	£295.00	3.5%		SR	
		D		Sunday & Bank Holiday	01/04/2017	£345.00	01/04/2018	£355.00	2.9%		SR	
		D		Individual Citizenship Ceremonies	01/04/2017	£220.00	01/04/2018	£225.00	2.3%		SR	
			To raise revenue to cover the costs of the Registration Service	Other Civil Ceremonies (Naming Ceremonies, Renewal of Vows) at Approved venues								
		D		Monday - Friday	01/04/2017	£265.00	01/04/2018	£300.00	13.2%		SR	
		D		Saturday	01/04/2017	£285.00	01/04/2018	£350.00	22.8%		SR	
		D		Sunday & Bank Holiday	01/04/2017	£345.00	01/04/2018	£365.00	5.8%		SR	
		D		Individual Citizenship Ceremonies	01/04/2017	£280.00	01/04/2018	£285.00	1.8%		SR	
			To raise revenue to cover the costs of the Registration Service	Other Civil Ceremonies (Naming Ceremonies, Renewal of Vows) at venues not approved by Oxfordshire County Council								
		D		Monday - Sunday/BH	01/04/2017	£570.00	01/04/2018	£575.00	0.9%		SR	
D		Saturday	01/04/2017	£570.00	01/04/2018	£575.00	0.9%		SR			
D		Sunday & Bank Holiday	01/04/2017	£570.00	01/04/2018	£575.00	0.9%		SR			
SA		Group Citizenship Ceremony at County Hall	01/04/2017	£80.00	01/04/2017	£80.00	0.0%		NB			
D		Your day your way ceremony	01/04/2017	£650.00	01/04/2018	£660.00	1.5%		NB/SR			
D		Ceremony Amendment Fee	01/04/2017	£30.00	01/04/2018	£50.00	66.7%		SR			
	To raise revenue to cover the costs of the Registration Service	Nationality Checking Service										
D		Adult (single application)	01/04/2017	£85.00	01/04/2017	£85.00	0.0%		SR			
D		Child under 18 who applies separately to parents	01/04/2017	£55.00	01/04/2017	£55.00	0.0%		SR			
	New Service			European Passport Return Service	01/10/2016	£20.00		£20.00	0.0%		NB	

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CEO4-4	Registration Service Continued	SA	To raise revenue to cover the costs of the Registration Service	Certificate Fees								
				Births, Deaths & Marriage Certificates on day of registration	01/04/2012	£4.00	01/04/2012	£4.00	0.0%		NB	
				from a current register	01/04/2010	£7.00	01/04/2010	£7.00	0.0%		NB	
				from a deposited register	01/04/2012	£10.00	01/04/2012	£10.00	0.0%		NB	
				Short Birth Certificate on day of registration	01/04/2012	£4.00	01/04/2012	£4.00	0.0%		NB	
				from a current register	01/04/2010	£7.00	01/04/2010	£7.00	0.0%		NB	
				from a deposited register	01/04/2012	£10.00	01/04/2012	£10.00	0.0%		NB	
				D	Express Certificate Fee	01/04/2017	£25.00		£30.00	20.0%		SR
				SA	Searches in indexes General Search	01/04/2010	£18.00	01/04/2010	£18.00	0.0%		NB
		SA	Marriages and Civil Partnership Notice of Marriage/Civil Partnership (for 1 person)	01/04/2012	£35.00	01/04/2012	£35.00	0.0%		NB		
		SA	Extended 70 day Notice for foreign Nationals (for 1 person)	02/03/2015	£47.00		£47.00			NB		
		D	Commemorative Certificates	01/04/2016	£7.00	01/04/2018	£10.00	42.9%		SR		
		SA	*NB £4.00 statutory fee in the form of a certificate is included in fees for , Registration Office, Chapel and Approved Venue ceremony fees, but couples may request more than one and these are charged at £4.00 on the day and £7.00 subsequently.									
		SA	Consideration of Foreign Divorce			01/11/2017	£50.00	100.0%		NB		
		SA	Consideration of Foreign Divorce (RG involvement)			01/11/2017	£75.00	100.0%		NB		
SA	Space 17 addition			01/11/2017	£40.00	100.0%		NB				
SA	Consideration for a correction			01/11/2017	£75.00	100.0%		NB				
SA	Consideration for a correction (RG involvement)			01/11/2017	£90.00	100.0%		NB				
				Total Income CEO4-4	£1,771,596.00		£1,771,596.00					

Legal Position on charging

SP	Statutory Prohibited
SA	Statutory Arrangements
D	Discretionary (LG Act 2003)

VAT Class

ZR	Standard Rate (20% 4 Jan 2011)
ZR	Zero Rated
NB	Non Business
EX	Exempt